**syed sarfaraz Ahmed**

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**Finance Management & Analysis and Accounting Profile**

***‘Exploring Leadership opportunities in Finance Manager / Accounting Manager / Financial Analyst roles with globally reputed organizations’***

*MBA (Finance & Accounting)), offering 16+ Years’ varied exposure in Finance Management & Analysis and Accounting domains, including an International Experience of 9Years (Riyadh, Saudi Arabia)….Track Record of Success in….*

**Financial Statements | Budgeting | COST CONTROLLING |FUND Flow ARRANGEMENT THRU| BANK……project financing coordinating & procure**

**Executive Synopsis**

* Working with DAL AL DURRAH FOR MARKETING Co. Ltd. (Riyadh, Saudi Arabia) as the Finance Manager.
* Accomplished and goal-oriented professional, offering a vast experience of Finance & Accounting Management, backed by the knowhow of IFRS (International Financial Reporting Standards & Accounting Standards) & SOCPA.
* Deft in tracking and analyzing the Departmental activities for developing more efficient procedures and usage of resources while sustaining a high level of accuracy.
* Adept in interfacing with other Departments to verify Transaction Report Data & Issues, advising the Staff on handling of Non-Routine Reporting Transactions.
* Proficient in responding to Inquiries from MD/GM/CFO pertaining to the Financial Results, with special Reporting Request and the likes, and coordination with the Retained CPA Firms to promote a Clean & Timely End Audit.
* Expertise in meeting the Financial Reporting Deadlines, coordinating with EJ CAPITAL & KPMG for attaining the Assignment IPO, applying a through Understanding of Financial Reporting and General Ledger Structure.
* Skilled in dealing with Banks on Letter of Guarantees LGs & Letter of Credit LCs
* Promoting accurate and on-time monthly, quarterly, and year-end closures, while initiating Budgeting & Forecasting activities, tracking Departmental activities for efficient procedures with usage of resources.
* Monitor and analyze department work to develop more efficient procedures and use of resources while maintaining a high level of accuracy.

**Academics**

* **(MBA) Finance & Accounting** | International University of Missouri – USA
* **(BCOM)** | University of Karachi Pakistan GPA / Grade: 2nd Grade |

**Finance Manager m/s dar al durrah for marketing *., Riyadh, Saudi Arabia*:** Dec 2012 to Present

**Key Deliverables:**

* Reporting to the Group Chief Financial Officer and mentoring a Team of 21 Staff.
* Monitoring the daily Accounting Operations, and preparing the Trial Balance and Financial Reports THRU ERP9 TALLY
* Reviewing and analyzing the Accounts prior to issuance of the final Monthly Financial Statements thru ERP TALLY.
* Coordinating with the CLIENT Bahrain and SAUDI CATTLE Saudi Arabia on behalf of FOOD FACTORIRES to fulfill overall necessities to gather Raw material and procurement..

**Major Accomplishments:**

* Ensured the successful Completion of the Job, while managing Staff in a Professional Manner.
* Ensure the superior handling, learning, and understanding of Requirements.
* Oversaw the Company Departments backed by superior Interpersonal Skills.
* Dealt with other Financial Institutes like Banks and Investment Companies
* . Acquired satisfaction by means of superb working competence

**Earlier Work Experience**

**Finance Manager: *News Travel Co. Ltd., Riyadh, Saudi Arabia*:** Jan 2011 to Nov 2012

* Managed monthly Payroll for Staff, issuance of Payment Vouchers and Journal Vouchers, ensuring Banks Reconciliation, visiting and negotiating with Banks and other Financial Institutions.
* Ensured the BSP Reconciliation for Travel Accounts, arranging Funds for Weekly BSP Payments, maintaining the Vendors Accounts, updating Payments, and generating Company Trail Balance on a periodic basis.
* Monitored the yearly preparation of the company’s Balance Sheet Budget & Forecasting.
* Maintained the Statement of Accounts of the Corporate Clients, while following up for Collection and Inventory Control of stock-in-hand.
* Prepared the monthly Profit & Loss Account along with Analysis of Sales & Overheads.
* Generated the Financial Reports as per the management requirements.
* Tracked the professional Management of Staff to ensure streamlined Flow of Accounts and Internal Audit of Accounts for HO & Branches on a priority basis.
* Acted in a cooperative manner with the External Auditors during the Company’s Yearly Audit.

**Major Accomplishments:**

* Ensured the successful Completion of the Job, while managing Staff in a Professional Manner.
* Ensure the superior handling, learning, and understanding of Requirements.
* Oversaw the Company Departments backed by superior Interpersonal Skills.
* Dealt with other Financial Institutes like Banks and Investment Companies.
* Acquired satisfaction by means of superb working competence.

**Senior Accountant: *Al-Tayyar Travel Group, Riyadh, Saudi Arabia:*** Jan 2004 to Oct 2008

**Other Previous Assignments**

**M/S PAKISTAN STEEL MILL FEBRICATING CO..**

***Corporate Finance ACCOUNTANT :*** *February 2001 - December 2003*

**M/S TEAM AUTOMATIONs,** Pakistan [PARCO PROJECT]WITH MARUBINI CORPORATION JAPAN

***Worked rewarded Electrical and instrumentation of the project***

***Chief Accountant:*** *October 1999 - December 2001*

**M/S ZELIN PVT LTD.** [Multinational Company], Karachi Pakistan [HUBCO POWER PROJECT]
***HUBCO POWER PLANT 3X327MW Thermal power project with IHI (ISHIKA HARIMA HEAVY INDUSTRIES CO (JAPAN)***

***Sr Accountant:*** *1994 - 1999*

**Technical Expertise**

ERP (9) Tally Accounting Software with an experience in Microsoft Dynamics Axapta

**References Available**

**Shall be furnished upon request**

**Job Title:** sr manager**Personal Dossier**

* **Date of Birth** : 20July, 1970
* **Languages Known** : English, Urdu, Bangoli ,Hindi : Arabic
* **Location Preference** : C-16 SHAHAB ARCADE NORTH **KARACHI** –SINDH PAKISTAN