

Abdul Rizwan

Civil Foreman

Contact: 00923004516035

Email: mumjan@yahoo.com

Current Address: Available to join immediately

Personal Statement

A conscientious and professional person with extensive experience in Construction, Electrical and Electronics roles, currently seeking a new position as an experienced skilled supervisor. A highly organised and efficient individual, whose thorough and precise approach to projects has yielded excellent results. Recent achievements with my current employer include the Completion of many projects.

Professional Background

- Assignment of activities to workers (Tradesman, Charge hand& Labors) who have the required skill to accomplish the job within tolerances.
- Coordination with, engineers, safety department etc.
- Organizing required material, tools & equipment to the workplace.
- To examine and monitor work progress, materials and construction site to assure safety and make sure that specifications are matching with provided drawings and documents.
- Planning of daily activities according to the instructions of engineer, project engineer and the availability of resource
- Collecting all the required information & explaining these to subordinates.
- Assigning & motivating manpower to achieve the goal efficiently.
- Calculating the resources required to accomplish the job.

Employment History

Foreman Finishing, Saudi Oger Ltd, Saudi Arabia

(Jun 2008 – Present)



Achievements and responsibilities:

- All type of Construction and Electrical works
- Finishing Completion and Finalizing projects/Sites
- Cable pulling, Scaffolding, Carpentry work, paint work, Steel Fixing, Tiles Work, Electrical Duckert Bank
- Helped provide a safer workplace and Providing health and safety information to team mates and labour work force

Projects/Sites:

- Performed duties at King Abdullah University of Science and Technology 8457 for 5 years
- Performed duties at King AbdulAziz World Cultural Center for 3 years

Senior Technician in Technical Support, Vital International, Lahore Pakistan

(May 2007 – December 2007)

Achievements and responsibilities:

- Vehicle Control Systems

- CCTV Systems (Samsung)
- Access Control Systems, Bio-Metric Access Control
- Fire Alarm System & Spy Equipment

Security Automation Technical Supervisor, Mechatronix, Lahore Pakistan

(June 2005 – April 2007)

Achievements and responsibilities:

- Installation of Automatic Sliding Doors
- CCTV Systems
- Time Attendance System, Bio-Metric Access Control
- Fire Alarm System & Spy Equipment
- Also assumed the role of fire/health and safety officer for the entire office staff

Civil Supervisor, Mughal Imperial (Pvt) Ltd, Pakistan

(April 2002 – March 2005)

Achievements and responsibilities:

- Worked on the Projects:
- Serena Hotel Islamabad
- Telenor House Islamabad
- Pearl Continental Hotel Lahore
- LUMS University Lahore

Education

Board of intermediate & Secondary Education Lahore, Pakistan

(28-June-1999)

Matriculation

- General Science
- English
- Mathematics

Peak Solutions Lahore, Pakistan

(27-September-2002)

- Peak 2 Foundation certification in Computer software

Key Skills

- Have valid Saudi Arabian driving license
- Proficiency in all areas of Microsoft Office, including Access, Excel, Word and PowerPoint
- Excellent communication skills Urdu, English, Arabic, both written and verbal
- Fully Self Motivated person

Hobbies & Interests

- Movies, Documentaries of architectural work around the world

- Sports (Cricket, Football, hockey)
- News (Local, international)

References

Some Related references are attached.

KINGDOM OF SAUDI ARABIA
MINISTRY OF INTERIOR

رخصة قيادة
DRIVING LICENSE

المملكة العربية السعودية
وزارة الداخلية

عبد الرضوان عبد المنان

ABDUL RIZWAN ABDUL MANAN



No. 2260223330 الرقم ٢٢٦٠٢٢٣٣٣٠

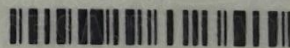
Exp 06/10/2023 تاريخ الإنتهاء ١٤٤٥/٠٣/٢١

DOB 09/01/1982 تاريخ الميلاد ١٤٠٢/٠٣/١٤

بدون قيود القبول

خاصة النوع

هانف O+ الدم



WORK PERMIT RECEIVER CERTIFICATE

جامعة الملك عبد الله
King Abdullah University of
Science and Technology



Cert. No.: 05031471

Name: ABDULRIZWAN ABDULMNAN

Badge No: 6057544

Org./Company: SOL

has satisfactorily completed Work Permit Receiver's course and is authorized to RECEIVE per restriction, within his area of responsibility, the following Work Permits:

☒ Hot Work

☒ Cold Work

☒ Confined Space Entry

☒ Gas Tester

Expiration Date: March 4, 2016

Authorized by KAUST:

Jhon Valenzuela 6/5/14
Signature Date

Id No. 20101626 Issue on 27-Feb-10



**NATIONAL INSPECTION &
TECHNICAL TESTING CO., LTD.**
FAHSS/TÜV Saudi Arabia

Certified to Operate the Equipments
Listed on the reverse side



Name **ABDUL RIZWAN A.**
Id/Iqama No **2260223330**
Valid up to **26-Feb-11**

This card is issued by and remains the
property of FAHSS/TÜV

Id No. 20101626

Approval Schedule

☐ Mobile Crane

☒ Other

SACAFFOLD ERECTOR

TUV NORD
Saudi Arabia

Tel. 03 340 7607
Fax. 03 340 7605

website www.fahss-tuv.com
email info@fahss-tuv.com



شركة سعودي أوجيه المحدودة
SAUDI OGER LTD.

Date: 03/08/2016 G

Our Ref.:

تاريخ
1437/10/29 هـ
مرجعنا

TO WHOM IT MAY CONCERN

لمن يهمه الأمر

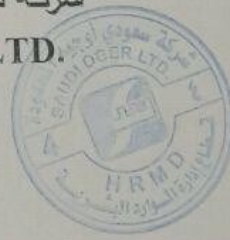
This is to certify that Mr. Abdul Rizwan Abdul Manan, of Pakistan nationality, has worked with Saudi Oger Ltd, in the capacity of (Foreman - Finishing) from 30/06/2008 to 11/04/2016G.

تفيد شركة سعودي أوجيه المحدودة بأن السيد/
عبدالرضوان عبدالمنان/ باكستاني الجنسية /
قد عمل لديها بمهنة (مراقب عمال - مدني) من
تاريخ 2008/06/30م إلى تاريخ 2016/04/11م.

This certificate has been issued upon his request.

وبناء لطلبه أعطيت له هذه الإفادة.

شركة سعودي أوجيه المحدودة
SAUDI OGER LTD.



شركة مسؤولة محدودة رأس المال : سبعة مائة وخمسون مليون ريال ■ س.ت. ١٤٥٧٨ - رقم العضوية بالتجارة ٩٥٦٦ ■ عرب. ١١١٩ - الرياض ١١١٤١ ■ المملكة العربية السعودية
هاتف : ٩٦٦ ١١ ٤٧٧٢١١٥ ■ فاكس : ٩٦٦ ١١ ٤٧٦٩٤١٢ - ٩٦٦ ١١ ٧٧٠٠٧٩ ■ WWW.SAUDIOGER.COM
LIMITED LIABILITY COMPANY CAPITAL 750,000,000 SR ■ C. R. 14578 - CHAMBER OF COMM. NO. 5566 ■ P. O. BOX 1449, RIYADH 11431 ■ KINGDOM OF SAUDI ARABIA
TEL: 966 11 4773115 ■ FAX: 966 11 4769412 - 966 11 4770079 ■ WWW.SAUDIOGER.COM



مغلز امپیریل (پرائیویٹ) لمیٹڈ
تمیز و ترقی

Mughals Imperial (Private) Limited
CONSTRUCTION TALENTS

REGISTERED OFFICE 36 EGERTON ROAD, LAHORE PAKISTAN TEL: 6313403 - 6308615 FAX: 6301160 e-mail: mplho@brain.net.pk

LETTER REF:

DATED

TO WHOM IT MAY CONCERN

It is certified that **Mr. ABDUL RIZWAN S/O. Mr. ABDUL MANNAN** was a regular employee of our company, working with us as **"CIVIL SUPERVISOR"** from April 2002 to March 2005 at our various project including Serena Hotel Islamabad, Telenor House Islamabad, Pearl Continental Hotel Lahore, LUMS University Lahore etc.

A thorough professional and excellent team member who always put his heart and soul in all the tasks assigned to him. He always works with dedication and sincerity.

This certificate is being issued on his personal request,

for **MUGHAL IMPERIAL (PVT) LIMITED**



245/2-U-V, BLOCK 6, P.E.C.H.S., KARACHI
TEL: 021-4542992-3, 4313804-5
FAX: 021-4537485 e-mail: mplho@super.net.pk

SOHRAB PLAZA JINNAH AVENUE
BLUE AREA, ISLAMABAD TEL: 051-2828149
2877542 FAX: 051-2277694

543/3, SHAHRAN-E-CHILTON
QUETTA CANTT. QUETTA
TELEPHONE: 081 - 836090

Saudi Oger Ltd.

سعودي أوجيه المحدوده

Badge	رقم الموظف	Full Name / Position	الاسم الكامل / الوظيفة
	095832	Rizwan Abdul	
		Foreman - Finishing	

Site / Group / WP

المشروع / المبنى / مركز تكلفته

8457 - Kaust-Academic & Administration

الراتب الاساسي	بدل مواصلات	بدل طعام	اخرى
Basic Salary	Transportation	Food Allowance	Others
2700 SR			

Payroll Statement

شهر / سنة

Month / Year

تاريخ الاستحقاق

Value Date

كشف الراتب

SEP - 2014

الرمز	المستحقات / البدلات	المبلغ
Code	Earnings / Allowances	Amount
01	240.0 RH/30.0 WD/23. Earning Salary	2,700 SR
02	Overtime	1,569 SR
39	Meal Ticket	444 SR
		4,713 SR

الرمز	الحسميات	المبلغ
Code	Deductions	Amount
		0 SR

Your Net Pay Is transferred to SAUDI BRITISH BANK

Net Pay

صافي الراتب

4,713 SR

PPS0204