

# Sohaib Ahtisham - AFA (UK), MIPA (AU)

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## ~ HIGH PERFORMANCE FINANCE MANAGEMENT PROFESSIONAL ~

*A goal oriented professional with expertise of 5+ Year in understanding operational & frontline nature of finance and accounts job and prioritizing various tasks & deliverables as required by customers & management*

*Looking for Mid level assignments in FINANCE & ACCOUNTING with an organization of high repute.*

### PROFESSIONAL OVERVIEW

**Areas of Expertise:** Financial Management | Accounts | Audit Management | Credit Control | Audit Control  
Numerical Analysis | Financial Analysis | Tax Compliance | Accounts Reconciliation | Book Keeping | Administration | Leadership |  
Statutory Compliance | Training & Development

- Ω A detail oriented professional with excellent knowledge of accounts possesses rich experience in accounts, financial planning, analysis and accounting principle.
- Ω Admirable capacity to improve and maximize overall business and finance function integration through effective communication processes.
- Ω Expertise in managing Corporate Finance Functions with hands-on experience in Planning & Control, Financing, Budgeting, Taxation & Audits (internal & external), Management Reporting and Risk Minimization
- Ω A keen analyst with expertise in liaising with Banks, Financial Institutions, Corporate and other stakeholders at senior levels and meeting regulatory requirements, experienced in keeping the records of daily financial transactions and analyzing the financial aspects of organization,
- Ω Proactive attitude, ability to work independently and a desire to continuously learn new skills and technologies; exceptional analytical and problem-solving skills, calm and composed in dealing with and resolving conflicting.

### EMPLOYMENT HISTORY

**Omar Jibran Engineering Industries Limited**

**Assistant Manager Accounts**

**Jun'19-to date**

#### Key Responsibilities

- Assisted accounting manager and prepared financial statements for company such as cash flow reports and profit and loss statements.
- Coordinated with manager and prepared monthly journal entries and documented business transactions.
- Prepared audit analysis and assisted company auditors in all queries.
- Worked with Account Manager and provided analytical support for various budget processes and prepared monthly financial statements.
- Provided support to managers and analyzed annual budget requirements.
- Evaluated financial entries and documents and corrected all errors if required.
- Prepared all government information reports in coordination with account manager.
- Maintained knowledge on all trends and practices.

**Adam Sugar Mills Limited**

**Assistant Manager Internal Audit**

**Oct'17-to Jun'19**

#### Key Responsibilities

- Perform and control the full audit cycle including risk management and control management over operations' effectiveness, financial reliability and compliance with all applicable directives and regulations
- Determine internal audit scope and develop annual plans
- Obtain, analyze and evaluate accounting documentation, previous reports, data, flowcharts etc.
- Prepare and present reports that reflect audit's results and document process
- Act as an objective source of independent advice to ensure validity, legality and goal achievement
- Identify loopholes and recommend risk aversion measures and cost savings
- Engage to continuous knowledge development regarding sector's rules, regulations, best practices, tools, techniques and performance standards

**AGN International - Riaz Ahmad Saqib Gohar & Co. Chartered Accountants**

**Audit Senior**

**Mar'14 - Sep'17**

#### Key Responsibilities

- Accountable to asses clients business, manage internal control risks; responsible for audit planning setting out and defining audit risks, efficiently developed, restructure and evaluated internal control system

- Responsible to examine, analyze and review the financial statements and accounting systems, target investigation and examine system development, monitor and evaluate systems and records of financial statement assertions
- Perform external audit services in accordance with the International Standards on Auditing (ISAs) and prevailing laws, finalization of financial statements & audit report with the manager and partner involved in financial reporting, risk management, compliance & integrations.
- Responsible to handle the conduct and review assurance assignments involved in planning, organizing, controlling and reviewing the entire job, understanding internal controls and reviewing financial statements; handled audits for small and medium business independently and share report with stakeholders
- Responsible designing, formulation and implementation of accounting and other management systems and Standard Operating Procedures, managed book keeping, system audits, evaluated and prepared report on internal control
- Dealing with all corporate issues like Provident Funds, Public Limited Companies, Private Limited Companies, Not for Profit Companies, prepared business feasibility reports and creating Bank Credit Reports
- Responsible for the formation of new companies' and preparation of prospectuses, finalization of Memorandum and Articles of Association

### EDUCATION

Associate Financial Accountant- UK	(Oct 2019 to Present)
Member Of Institute Of Public Accountant-AU	(Oct 2019 to Present)
CFAP from Institute of Chartered Accountants of Pakistan (CA-Finalist)	Cont.
Intermediate from Punjab Board of Technical Education, Lahore (Electrical Technology)	
Matriculation from Board of Intermediate and Secondary Education, Multan	

### PERSONAL DETAILS

**Date of Birth:** 28<sup>th</sup> Dec 1988 | **Language Known:** English and Urdu  
**Address:** Quaid Boys Hostel, Jubilee Town, Lahore