

Engr. Pardeep Kumar

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Professional Summary

Offering comprehensive knowledgeable skills, to the best of my potential in order to serve in a dynamic and progressive organization, which enables me to portray my learning's and allows me to grow my expertise, regarding Construction Planning & Management, New Engineering Techniques and Modern Methodology of Construction.

Work Experiences

REDCO International W.L.L, Address: Al- Chorniche, Doha.

Nature of Project: DOHA METRO – RLEAG PROJECT

Designation: “**Planning Engineer**” {March, 2018 – Till Date}

- Preparation of Monthly & daily work plans and progress reports.
- Report to the Project Manager about the current work progress and make comparison between plan and actual progress and study impact of alternative approaches to work.
- Working out with the quantities required to cover the total scope of project for preparing the Project completion schedule using Project Management tools like MS Project/Primavera.
- Coordinating with the site execution team for preparing monthly procurement schedules for major materials, building materials, special materials and tools as per the work plan.
- Micro Planning: Item wise planning for all the activities involved in the project.
- Create variance reports (Schedule Variance and Cost Variance - usually Earned Value Method (EMV) is used for this) at various stages of the project to analyze deviations.
- Maintain Event records which shall be helpful in Claims.
- Generate Executive Report for the management.
- Participate in project meetings and discussions, as required.
- Performs other duties and responsibilities as may be assigned from time to time.
- To keep a track of the project and flag the concern during short falls

Abaseen Construction Company (Pvt) Ltd, Address: 7 Afzal Appt, Stadium Road, KARACHI.

Nature of Project: Getz Astola- Pharmaceutical Project

Designation: **“Planning & Coordination Manager”** {May, 2015 – March, 2018}

- To Coordinate and Liaison with all trades (Consultants / Client) in pursuit of Scope Clarification. (Design Coordination)
- Participate in project meetings and discussions with the Client as required.
- Identify the project deliverables, milestones, and required tasks and targets to determine the staffing requirements, and allotment of available resources to various phases of the project through the project measurement system.
- Develop work method of statement or procedure as required.
- Prepare and update project schedule based on the contractual Obligations.
- Monitor critical activities based on the project schedule and advise project management.
- Set work program and target milestones for each phase based on the project plan.
- Prepares and submit updated work program and cash flow curve showing actual progress and identify areas of weakness and establishes means and methods for recovery, if any, as well as new critical activities.
- Monitor day to day work progress and prepare the weekly and monthly program and report.
- Maintain and record update of site work progress obtained from Project Manager.
- Prepares monthly report reflecting work progress summary.
- Report to the Project Manager about the current work progress and make comparison between plan and actual progress and study impact of alternative approaches to work.
- Analyze gaps between the planned and actual progress and highlight the areas of concern which required action of the associate task member.
- Performs other duties and responsibilities as may be assigned from time to time.

Lucky One PVT LTD, Address: Block 21, FB Industrial Area, KARACHI.

Nature of Project: Shopping Mall & High Rise Towers

Designation: **“Asst. Project Controls Engineer”** {Jan, 2015 – April, 2015}

- Issuance of Work Orders to Contractors with appropriate contract conditions, and tentative deadline.
- Cost Control Measures by verifying and checking the support against the invoices and claims.
- Identification and resolution of project scope, budget, and schedule issues.
- Coordinate and work with the project management team to resolve project issues.
- Issuance of Payment certificates, after verification of supported documents.
- Assist in the preparation of project control policies and procedures.
- Preparation of Rate Analysis / Comparative statements as / when required.

OSMANI AND COMPANY (PVT) LTD, 245/2k Block-6 PECHS, KARACHI

Nature of Projects: Building Construction & Infrastructure Works

Designation: **“Deputy Manager Planning and Coordination”** {Sept, 2013 – Dec, 2014}

- Collecting ideas and potential deliverables for the future.
- Collection of Architectural/Structural Issues & coordinating the same with Contractors.
- To make Milestones and Set Deadlines for concerned tasks.
- Creating baselines and Tracking the Actual progress of Projects.
- Comparative reporting on Actual progress v/s Interim Payment Certificates.
- Coordination with Designers and Site Engineers to follow up the actual site status and update schedule accordingly.
- Performing Delay analysis to calculate the Slippages, Reasons behind the Slips and suggesting the Remedial Measures.
- Prepare Progress reports on Daily, Weekly and Monthly basis, accompanied by all necessary requirements i.e. Resource sheets, S-Curve, Activity Graphs, procurement schedule etc.

AL- MUMTAZ CORPORATION, Address: LS 30, BLK-13, F.B.Area, KARACHI

Nature of Projects: Oil / Gas Sector

Designation: **“Site Engineer”** {Mar, 2011 – Sept, 2011}

- To achieve daily, weekly and monthly observational charts to prepare regular interval progress reports.
- Recording and reporting the Quality of performance on Site to the responsible Managers.
- Scheduling Material and Machinery delivery to the project and supervising the Site Construction Activities.
- Obtaining special Work permits as per nature of job from Client.

GOLD LINE PROPERTIES PVT LTD, Address: Z-12, BLK-16A, Gulistan-e-Johar, KARACHI

Nature of Project: High Rise Buildings

Designation: **“Site-Engineer”** {OCT, 2010 – Mar, 2011}

- Responsible for Resource planning, ordering of Material, Procurement of Equipments and tools, and updating the Log books.
- Inspection of site received materials as per approved material Submittal, checking the quality and getting approval from the Consultants.
- Managed the Quality Control activities of concrete works from Materials validation, Mix Design Establishment to concrete pouring, sampling and testing.
- To conduct daily site inspection in order to monitor and verify ongoing activities.
- Coordination with consulting Engineers to perform the inspection for the completed works.

Qualifications

Academics	DIVISION	YEAR OF PASSING
Degree Courses		
M.S Construction Management Swinburne University of Technology, Melbourne, Australia	1 st Division	AUG 2013
B.S Civil Engineering Sir Syed University of Engineering & Technology, Karachi, Pakistan	1 st Division	NOV 2010
Certifications		
Certification in “ IOSH Managing Safely”	-	AUG 2015
Workshop on “Contract and Claims”	-	APR 2014
Certification in “Construction project Management”	-	NOV 2010
Certification in “Computer Aided Management ”	-	OCT 2010
Certification in “Building Construction”	-	MAR 2010
Certification in “Structural Design and Analysis”	-	FEB 2010

Affiliations

- Member of Pakistan Engineering Council since 2011.
- Member of Institute of Engineers Pakistan since 2014.

Generic Skills

- Excellent Communication Skills
- Punctual and Hard Working
- Team leading capabilities
- Ability to learn and excel in any technology
- Ability to work well under pressure
- Can adjust in any situation and environment, have patience and tolerance

Computer Literacy

- Primavera P6 (v7, V8.1, V15.1)
- Ms Project (2007,2010,2013)
- Ms Office (2007,2010,2013)
- AutoCad (2007, 2010) Limited use only.
- E-Risk
- Vico Control (LBM)

References

- Will be furnished upon Request.