

ASAD UDDIN



MS (Supply Chain Management)

Experience: 7 Years

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Marital status Married

Date of birth January 27, 1987

Nationality Pakistani

WORK EXPERIENCE

REHMPACK PVT. LTD.

(April 2018 to Till Date)

Asst. Manager Supply Chain in Supply Chain Department.

Rehmpack Pvt. Ltd. is one of the Printing and Packaging Company in Pakistan. They are also a propylene ethylene manufacturer.

Roles and Responsibilities at REHMPACK:

- Assist to Deputy Manager Supply Chain and Director of company.
- Devising and using fruitful procurement and sourcing strategies.
- Discovering profitable suppliers and initiate procurement partnerships as a vendor management.
- Negotiating with external vendors to secure advantageous terms.
- To ensure that a business has a constant supply of materials and equipment.
- To schedule material purchases and dispatches and verifying current inventory.
- To do raw material planning and sourcing.
- To handle multiple projects simultaneously to meet goals and deadlines.

YUNUS TEXTILE LTD.

(June 2015 to March 2018)

Sr. Purchase Executive in Supply Chain Department.

Yunus Textile Limited is one of the largest exporters of Home Textile Products in Pakistan. It is a project of *Yunus Brothers Group*, one of the largest business groups of Pakistan.

Roles and Responsibilities at YTM:

- ✓ Managed smooth functions of the factory warehouse management and inventory management through effective inventory controls and movement of stock as per requirement.
- ✓ Manage the day-to-day operational needs of Procurement Operations team.
- ✓ Provide on-boarding support with P2P system requirements.
- ✓ Oversee Procurement processes (RQ/PO creation)
- ✓ Develop and implement new systems and controls, best practices, inventory control, demand planning, and other optimizations in order to cost control.
- ✓ Maintain and update inventory records.
- ✓ Review and apply inventory activities, including movements and deletion.
- ✓ Inventory controls by ABC analysis.
- ✓ Develop strategies & initiatives to improve performance within the supply chain with coordination of HOD.
- ✓ To generate the new items codes in system of all department.
- ✓ To maintain the stock levels in system.
- ✓ Prepare a list of depleted products and a survey of unusable products.
- ✓ To classify the inventory types in system.
- ✓ Follow up the pending indents and resolve the issues as required.
- ✓ To sustain the monthly stock comparison report.
- ✓ Implement a loss prevention program.
- ✓ Collaborate with staff, other departments and decision makers to share information, problem solve, and to clarify management objectives.

YUNUS TEXTILE LTD.

(Dec 2012 to June 2015)

Audit Officer in Internal Audit Department.

Yunus Textile Limited is one of the largest exporters of Home Textile Products in Pakistan. It is a project of *Yunus Brothers Group*, one of the largest business groups of Pakistan.

Roles and Responsibilities at YTM:

- ✓ Performing post-audit to determine the extent to which audit recommendations have been implemented.
- ✓ Performing pre-audit of Import & Export clearing and forwarding payments.
- ✓ Carrying out operational and functional audits to review effectiveness of systems procedures.
- ✓ Identifying internal control weaknesses and gaps and recommending appropriate controls.
- ✓ Ensuring effective coordination and communication with colleagues.
- ✓ Preparing internal audit reports for presentation to senior management of the company.

B.W Agencies

Accounts Assistant.

B.W Agency is the commercial importer of Household and Babies products in Karachi.

Some of my duties include:

- ✓ Recording of goods sold and receipts on regular basis
- ✓ Recording of daily cash receive and reconcile cash ledger.
- ✓ Stock Count of inventory on weekly basis.
- ✓ Verify the party wise sales and purchase ledgers.

EDUCATION

Particulars	Institute	Period
MS (Supply Chain management)	Mohammad Ali Jinnah University Karachi	2017
MBA (Supply Chain Management)	Mohammad Ali Jinnah University Karachi	2011
B.Com	Karachi University	2008
HSC	Govt. Boys College	2006
SSC (Science)	Hanifia Public School	2003

IT PROFICIENCY

- ✓ **Oracle:** Financial Modules.
- ✓ **Peachtree** Accounting Software.
- ✓ **CBS** (Finance Master)
- ✓ **Microsoft Office:**

Extensive use of as a tool for the generation of business reports, spreadsheets, general correspondence and presentations.

KEY SKILLS

- Deadline Oriented & possess “can do” attitude
- Self-motivated & forward -looking
- Efficient employee & Keen to learn
- Interpersonal & communication skills