**GHULAM MURTAZA**

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**Summary**

Personable education, professionally driven to inspire students acquiring individual and academic
success.

**Highlights**

Innovative teaching methods living with the physical worth of

learners’ ideas

Teaching on the basis of students’ short
 and long term planning Analyzing and assessing help seeker’s

every possible basis of attention for

Inspiring the learners what they future pursuits

can think is possible

 To create a supportive vision

Considering one to one flaws and the

remedial process To help enhance the learner focusing
 his/her personality as a unique DNA

Trying to explore the + \_

tendencies

**Accomplishments**

Collaboration with the department and the faculty members to design an academic year-round standard-based
curriculum.

Being a coordinator of Eng-011, level 7, for two years, in the King Khalid University, Saudi
Arabia, I have learned how to deal with a demanding educational environment and at the same
situation pursuing a balanced scheme of success for the new graduates.

It has always been my endeavor to infuse my input for the improvement of existing learning
dashboard and whenever required , to apply and contribute a clear and coherent
views, through speech, in the staff-meetings, with the Dean, and other high-ups.

I believe to have a fair chance of growing for everyone in order to be a useful part of the society \_
the ultimate aim of education.

**Experience**

**Lecturer**

Jul 2006 to Aug 2018

**Kind Khalid University** -

 English Department (Abha)

Saudi Arabia.

 College of Sciences and Arts (Tanuma)

Integrated academic and vocational curricula to help learners learn a variety of skills.

To help improve/upgrade the syllabus according to the background of students.

To conduct coordination among the administrative and teaching staff and to prepare quizzes,
exam material, listening exams, finalizing results and uploading to the university web site.

 To settle the prevailing system of learning
and how to address various levels of academic learners.

**English Teacher**

Sep 2002 to Jun 2006

**Ministry of Education** - Saudi Arabia
To teach English as prescribed in the syllabus of intermediate and secondary level students.

To demonstrate and drill as how to make small English sentences and to enable them speak
simple and basic English conversation.

**ESOL Visiting Teacher**

Sep 1999 to Sep 2000

**Midland Education Training** - Birmingham, UK
I have been teaching ESOL to the immigrant adults as a visiting teacher and motivating
students of different cultural background.

**Visiting Lecturer**

Oct 1999 to Jun 2000

**Islamabad Model College for Girls** - Islamabad, Pakistan
 Teaching the female students of M.A. English Literature and
 Romantic poetry and Prose of 18th Century in particular.

**Lecturer**

Jun 1994 to Jun 2000

**International Islamic University** - Islamabad, Pakistan
This university invites students from all over the world and I had a substantial opportunity to
gain experience to deal with multi-national learners and their difficulties on the way
of learning English Language.

**Lecturer**

Sep 1994 to Sep 1995

**Islamabad Model College for Boys** - Islamabad, Pakistan
Among my basic duties of the job were to teach students of the college an essay,
Reading skills and follow up questions, comprehension of short English poems and
how to paraphrase them.
I introduced the direct communicative approach and an overall approach of
learners about English Language acquisition.

**English Language Lecturer**

Jun 1993 to Jul 1994

**National College of Computer Sciences** - Rawalpindi, Punjab, Pakistan
I taught computer terminology to the students of intermediate and graduation level. Here the
growing lot of the learners tend to know how to understand computer languages and the
hardware.

**Public Relations Officer**

Dec 1992 to Dec 1993

**Chamber of Commerce** - Rawalpindi, Punjab, Pakistan
This job practices holding meetings among the government officials and the business partners
to improve the business relations and to facilitate the business community for a better
business environment.

The PRO is also responsible to establish a liaison with the print and electronic media in order to
inform the public about the activities of business news through all possible means of awareness.

I have learned and served the business class of the city and enhanced a kind of valuable vision.

**English Language Instructor**

Nov 1989 to May 1990

**National Institute of Modern Languages** - Islamabad, Pakistan
I have been teaching English as a Foreign Language to various nationals from basic to advanced
level. The most fascinating element in here was that all modern techniques along-with a
Japanese based new touch system language laboratory were introduced to facilitate the
teachers as well as the learners.
This institute has now been upgraded as Languages University.

**Education**

**ESOL Certificate**, **Teaching English to the Students of other Languages**

2001

**City and Guilds London** - UK
 Volunteer-in-service intensive training course for teachers of English Language, five hours a day, five days a week in two months time.

**Summer School Certificate:**  **Audio Video and New Technologies in the Teaching of**
**English**

1998

**Brighton University - Brighton, United Kingdom**
It was an Intensive course launched by the British Council, UK, in order to polish the
experience and exposure of international teachers.

**Bachelor of Education**, **Teaching English, Teaching Psychology, Teaching Methodologies**

1994

Allama Iqbal Open University - Islamabad, Pakistan

**Master of Arts, English Literature and Language**

1993

University of the Punjab - Lahore, Punjab, Pakistan
This degree has taught me English Literature and Language along with all due-parts
and background.

**Diploma in English Language**

1983

**National Institute of Modern Languages** - Islamabad, Pakistan
It is an intensive course and I attended this specialized training for six months, five days a week and five hours a day.

 **Bachelor of Arts**, **English, History, Political Science**

 **University of the Punjab, Lahore**

1983

 Validated Signature of the applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Ghulam Murtaza