

Ahmed Ali



Experience

September 2016 – May 2021

Store Keeper • Store Management • Stock Inventory Controller, New Store Setup at Babcock Borsig Service Arabia Bilfinger – Saudi Arabia (*Maintenance, Modification & Installation*)

Key Accomplishment:

Shoaiba Power Plant (Client : SEC - Kingdom of Saudi Arabia)
Aramco Berri Gas Plant (Client : ABGP - Kingdom of Saudi Arabia)
Wave Tech Computer LLC – Sharjah, UAE.

May 2015 – September 2016

Store & Accounts Coordinator • Store Management, Store New Setup, General Accountant at Akbar Ali & Sons – Karachi Pakistan (*Trading, Maintenance & Modification & Installation*)

March 2013 – April 2015

Store Keeper • Store Management • Stock Inventory Controller, New Store Setup at Wavetech Computer LLC – Sharjah UAE.

March 2006 – March 2013

Senior Accounts Officer, Inventory Accounts, Payable, section at Al Abbas Cement Industries Ltd.

March 2006 – November 2010

Senior Accounts Officer, Lead Inventory Accounts & Accounts Payable at Al Abbas Sugar Mills – Karachi, Pakistan

October 2000 – March 2006

Store Accounts Officer, Inventory Controlling and Pricing at Dadabhoy Cement Industries Limited, Karachi, Pakistan.

February 1997 – October 2000

Computer Operator, Client cases data entry, Filing System and Letter writing at Usmani & Iqbal Advocates & Solicitors, at Karachi

Personal Detail:

S/O: Mohammad Ali

Nationality: Pakistani

M. Status: Married

Passport #: SW1791953

+92 345 2955674

arshad860@hotmail.com

**UP Society, North
Karachi, Sindh, Pakistan**

PROFILE

Store Officer, Inventory Controller, New Store Implementation, Store Keeper, Sr. Accounts Officer.

(19 Years Experience - In Cement, Sugar, IT, Construction & Power Generation Sectors)

SKILLS

Expertise in Inventory & Stores Management System • Proficient in conducting Stores / Warehouse and Accounts Audits • Preparation all Store's Documentations • Inventory Controlling • Focus to minimize cost of Tools, Spare Parts, Safety and Stores Consumable • Enforce to Safety, Health and Security Rules • Maintaining minimum and maximum level of inventory • General Accounting •

Education

- **B. Com** - Bachelor of Commerce from the University of Karachi, Sindh, Pakistan.
- **I. Com** -Intermediate with Commerce from Commerce & Science College Asifabad, Karachi. Karachi, Sindh, Pakistan.
- **Matric** - Matric from Crescent Grammar Secondary School Pak Modern Colony, Karachi, Sindh, Pakistan.
- **01 Year training** – Implementation in Supply Chain Management, Stores inventory Management, Purchase and Accounts Modules on one of the most biggest data base software The Oracle Finance Enterprises Resource Planning (**ERP**).
- Operating of Tally ERP9, Peachtree, Matrix, Unix, Foxpro, Oracle ERP Finance& Focus Accounting and Inventory Software.

Certification

01 year diploma in Microsoft Office from Institute of Computer Technologies (T.L.C) The Linguistic Centre, Manghopir Road, Karachi, Sindh, Pakistan.

Six Months certification in Microsoft Excel & Foxpro (Programming) from AAJ Professional Development Institute at Hussain Abad Karachi, Sindh, Pakistan.

Skills in - Manual and Computerized Documentations.

- ❖ Implementation of Stores/Inventory Module in Oracle Finance Enterprise Resource Planning (**ERP**)
 - ❖ Analyzing, implementation & Uploading of all Store's Inventory and their receiving and issuance transaction in Oracle Finance (**ERP**).
 - ❖ Maintaining of Minimum and Maximum Inventory Stock Level.
 - ❖ Also have controlled items of inventory by Foxpro Software, Manual on Bin Cards & Ledger
 - ❖ Inventory Controlling by Manual and Computer applications.
 - ❖ Store Keeping, and Taken responsibility of department & staff requirements
 - ❖ Conducting Semi-annual & annual stock takes
 - ❖ Deciding stock & non stock products & review
 - ❖ Deciding stock categorization & minimum / Maximum stock levels & review
 - ❖ Maintain optimum space utilization
 - ❖ Stock responsibility accuracy & location.
 - ❖ Preparation of all Stores documents Store Purchase Requisition (SPR), Goods Receive Note (GRN) Store Return Note (SRN).
 - ❖ Safe Storage & Disposal of Scrap & waste materials.
 - ❖ Cyclical counting of 100% inventory items before external audit.
-