
ADIL ALI

Contact: +92-321-7819917 || **E-Mail:** mianadilali@gmail.com



ACCOUNTING & FINANCE PROFESSIONAL

EXPERT IN: Cash Management | Forecasting/Budgeting | Taxation/Audit Facilitation | Accounting & Reporting Policies | Financial Analysis & Projections | International Accounting Standards | International Financial Reporting Standards | SAGE ERP | Relationship Building | Audit & Compliance | MS Office | Problem Solving | Communication Skills | Variance Analysis | Accounts Finalization | MIS Reporting | Receivable & Payable Management | Bank Reconciliation | Data Analysis | Payment Strategies | Treasury Management | Relationship Development | Critical Thinking Skills

~ Goal-focused accounting and finance professional with over Four years of successful track record, leading the preparation and analysis of financial reports, accounting, tax, audit, and forecasts while maintaining business goals.

■ PROFESSIONAL OVERVIEW

- Dynamic and results-oriented professional with a successful career in accounting, finance, audit, taxation, budgetary analysis, report's evaluation, and client relations in a fast-paced setting.
- Extensive hands-on experience and track record of accomplishments in managing the company finances. Proficient in robust financial reporting, strategic business management, and developing various financial plans.
- Instrumental in carrying out audit planning and reviewing financial statements in accordance with the international standards. Well-versed in identifying deficiencies in the system and suggesting remedial procedures through an internal control memorandum to rectify the control weaknesses.
- Expertise in risk assessment, documentation, and reporting along with deploying enhancement measures to maximize efficiency for optimum productivity, while meeting business objectives and vision.
- Highly effective communicator and team leader with proven ability to build long-term relationships with internal and external customers by establishing a high level of confidence and trust.
- Excellent time management skills with a recognized aptitude to work accurately and quickly prioritize, coordinate and consolidate tasks; resilient with a high level of personal integrity and energy experience.

■ EMPLOYMENT CHRONICLE

QARSHI UNIVERSITY, LAHORE (June 2018 to Present)
ASSISTANT TREASURER / VISITING LECTURER (ACCOUNTING & FINANCE)

- Implementation of (CMS) Campus Management System.
- Ensure that the funds of the university are expended on the purpose for which they are provided.
- Prepare the annual and revised budget estimates of the university and present them to Board of Governors
- Fee Calculations of total student Body and also handling & processing daily quires /applications of students related to fee matters.
- Preparing & processing cash collection reports and other finance-related documents like Write-off and fee reversal Cases.
- Assisted in development of annual financial plan and annual budget.
- Ensured that treasury operations are in accordance with statutory requirements.
- Processed checks and handled payments and deposits accurately.
- Developed periodic and ad-hoc financial reports for Management.
- Maintained account books and performed month-end and year-end accounting transactions.
- Managed constant cash flow and implemented fundraising strategies.

- Handle routine matters of treasury department on daily basis.
- Taught 3 Credit Hours for each subject of BBA like Fundamental of Accounting, Cost & Management Accounting and Financial Management.

CHENONE STORES LTD, LAHORE (May 2015 to May 2018)

ACCOUNTS OFFICER

- Supervise petty cash for expenses, organize paperwork, documents, and computer-based information, and maintain balance sheets, reports, and profit or loss statements, for monthly and yearly reporting.
- Reviewing Franchises Commission as well as Merchandising/Product/Segment/Category reporting and analysis.
- Reviewing stitching unit Financials, fabric stocks, W.I.P, finished items stock, per item conversion cost, fabric cost & margins.
- Executing Furniture factory payments, reviewing its financial, wood stocks, ply stocks, W.I.P, finished items stock, per item conversion cost & margins.
- Efficiently prepare a stock register/inventory statement, general vouchers, payments, receipts, PO invoices and payments of the vendors, and all types of vouchers to provide monthly purchase, consumption, and stocks report.
- Revise financial information and highlight business's performance on a periodic basis to determine the level of compliance with relevant statutes, rules, procedures, policies, and regulations.
- Formulate, examine, and analyze accounting records, and financial statements to assess accuracy, completeness, and conformance to reporting and procedural standards.
- Competently monitor bank transactions, made bank deposits, prepare paperwork for bank reconciliation and formulate payment notes for payment to vendors.

KEY ACCOMPLISHMENTS:

- Executed internal audit plan and process audits, established audit plans, and facilitated monthly risk assessment sessions. Oversaw closing of accounts process, reconciled general ledger accounts, and audited financial statements.
- Supervised all accounting functions budgeting, month end closing, financial reporting, cost control, accounts receivable, accounts payable, payroll, and tax reporting.
- Developed Contracts of Different Suppliers for Clear Terms & Conditions of Payments.
- Pivotal In Developing the Cash Budgets in the organization, for the very first time; also calculated the variances.
- Proved instrumental identifying and assessing core issues regarding undoubtedly increase in the stock level due to poor planning of purchasing by merchandising department.
- Exercised hands-on approach to highlight negative impact of excess banking loans on the profitability of company.

■ INTERNSHIP

Intern | Masood Textile Mills Ltd, Khurrian Wala (2 Months)

■ KEY PROJECT

Project Title: Pakistan Furniture Council Exhibition | Location: Lahore | Duration: 3 Days | Client: PFC Exhibition

Role: Accountant | Team Size: 4

Project Scope: Display of Imported Furniture

■ EDUCATION & PROFESSIONAL QUALIFICATION

- ▶ **ACMA Inter** from ICMAP Institute – Strategic Level 2 of ACMA In View
- ▶ **MS/MBA in Finance (Gold Medalist)** from University of Sargodha – 2015
- ▶ **Bachelors in Commerce** from I-Con College of Commerce – 2011

► **Intermediate (Pre-Engineering)** from Shahkot College of Commerce – 2007

■ TRAININGS/COURSES

Business Research Seminar in Areas of HRM, Finance & Marketing, and received "Certificate of Appreciation" Workshop on "Professional Interpersonal Skills & Aptitude Grooming" on Dec 2014

■ TECHNICAL PURVIEW

Comprehensive exposure to MS Word, Excel Sheet, System Designing, Database Management and Internet Application.

■ PERSONAL DETAILS

Date of Birth: 08th July, 1989 || **Languages Known:** English, Urdu and Punjabi || **Nationality:** Pakistani
Residential Address: Ward #6 Iftikhar Colony Near Jazz Tower, Shahkot

~ References shall be furnished upon request ~