Usman Fiaz

Cell: 0320-1454292 Email: [usmanfiaz233@gmail.com](mailto:usmanfiaz233@gmail.com)

Address: House#19-B Street 45 Muhallah new bukanwal shalamar town Lahore.

**Objective**:

To pursue a challenging & career oriented position in a reputed Organization, which offers immense opportunities based on skills, professional expertise, target achievements and cope to the challenges through dedication and commitment

**Personal Profile:**

An excellent communicator, confident in dealing with people from all walks of life. Ambitious and focused whilst appreciating the need to remain flexible

## **Experiences:**

**4 Years work experience in Furniture Manufacturing industry.**

* Working as **Production Supervisor** at Interwood Mobel Pvt Ltd Lahore from November 2017 to date.

**Key Responsibilities:**

* + Planning of preproduction operations
  + Planning of available assets (Manpower and Machinery) to meet operational challenges
  + Analyze and monitor production status
  + Ensuring Cost effective production operations.
  + Process re-engineering (Automation and R&D)
  + Ensuring productivity as well as quality
  + Implementation of scheduled maintenance to decrease machines down time
  + Evaluate base line existing skill set
  + Ensure compliance to standards
  + Implement new or improved production operation
  + Design or implement production processes that support environmental policies.
  + Document physical production processes, such as workflows, cycle times, position responsibilities and system flow.
  + Define performance metrics for measurement, comparison and evaluation of production factors, such as product cost v/s quality.

Identify opportunities to reuse or recycle materials to minimize consumption of new materials, minimize waste, or to convert wastes to by-products

* Worked as **Quality Inspector** at Interwood Mobel Pvt Ltd Lahore from November 2015 to November 2017.

**Key Responsibilities:**

* + Oversee day to day Quality operations.
  + Monitor daily production process as per quality standards.
  + Conduct regular inspections of sites also.
  + Provide positive direction to motivate quality performance to junior staff.

Keep all records of Quality inspection in form of check lists and inspection reports.

## **The Residency Hotel:**

6 month experience as Asst. accountant from July-2015 to Dec-2015

Pasban Travels Pvt Ltd:

2 Years’ experience as front desk officer from Jan-2011 to Dec-2012

Personal Abilities.

• Ability to communicate clearly with staff at all levels.

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• Ability to work under pressure and motive others to meet tight deadlines.

• Ability to design and implement Quality SOPs.

• Ability to merge in production process for better understanding of Quality/Production and Mutual cooperation.

• Willing to lead, take charge and offer directions and opinions.

• Ability to solve technical problems with creative and critical thinking related to

Manufacturing operation in quality point of view.

Professional Projects:

I have worked on below projects in cooperate sector as Quality inspector:

* Islamabad International Airport.
* Nishat (Imporium Mall).
* Emaar Giga Islamabad.
* Agha Khan Hospital Karachi.
* RTEH.
* LUMS.
* ABL Head Office and Nationwide branches.
* UBL Head Office.
* Soneri Bank.

Education/Qualifications:

|  |  |
| --- | --- |
| **Level / Degree** | **Institute** |
| B-Com | Punjab University Lahore 2014 |
| I-Com | BISE Lahore 2012 |

Competences and Skills:

* Microsoft Office (Word, Excel, Power Point)
* ERP (Quality/Production)
* Data Analysis
* SAP
* Auto cad

Reference will be furnished on demand.